

eTire - Quick Start Instructions

1. Log onto <http://hogantire.com/wholesale.htm>
 - a. Click on the **Login to eTire Link** button.
2. Enter your User Name _____ and Password _____.
 - a. The order screen will open.
 - b. If you have an order that was left open from your last session you may see a message that reads **A session exists for this user...** Normally this is a blank order left behind from closing out of the browser prior to clicking the Log Out button, click **OK** to proceed.
3. The **Inventory Inquiry** is the first screen to appear.
4. Type the **Size** into the **Fast Find** box and press **Enter**. All tires in that size will appear.
 - a. Click on the headings to re-sort by price, qty. available, etc.
 - b. Click on description links for photos, features and benefits.
 - c. Click on the quantity available to see inventory in other locations.
 - i. We will automatically transfer available inventory from one location to another when out of stock at your delivering store.
5. To order. **Input the quantity** in the order column and click **Add to Order** at the top of the window.
6. When finished adding tires click on the "current order" tab to go to **Order Entry** and complete the order.
 - a. To add a comment, click in the empty description box under the tires ordered and type your comment.
 - b. To add more tires go back to the inventory search window or input the item number if known.
7. Click **Done** at the bottom of the window to send your order.
8. Your eTire windows can remain open all day. However, when closing out it is best to click on **Log Out** located on the order screen.

There are many other features to eTire.
See the eTire Q & A screen located at <http://www.hogantire.com/wholesale.htm> for more information.